



## **Column/View Permission Upgrade Instructions (from 3.x to 4.x)**

## 1. Introduction

This guide will help you to upgrade Column/View Permission from version 3.x to version 4.x.

## 2. Product Upgrade

To upgrade Column/View Permission from 3.x to 4.x, please follow these steps:

- a. Go to **Central Administration** -> **Manage web applications**, select the web application on which Column/View Permission (Column/View Permission) is deployed. Then click **Manage Features** to deactivate "Column Permission for Alert Me ..." feature.

**Note:** If you have more than one web applications on which Column/View Permission is deployed, please do the same one by one.

- b. Go to **Site Collection Features** page, deactivated Column/View Permission feature. Please do the same for all site collections which Column/View Permission are enabled.
- c. Uninstall Column/View Permission 3.x by Column/View Permission 3.x installer (download link: <http://www.boostsolutions.com/software/ColumnPermissionSetup3.3.702.zip>), please make sure the "Column/View Permission for web service" is uninstalled as well.
- d. Install Column/View Permission 4.x by Column/View Permission 4.x installer (download link: <http://www.boostsolutions.com/software/ColumnPermissionSetup.zip>), then make sure all features mentioned above are activated ("Column Permission for Alert Me...", Column/View Permission feature under Site Collection Features page).

Please note, SharePoint will be inaccessible in a short time during install & uninstall Column/View Permission.